

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library, Shelbina, Mo.

June 27, 2016

10:00 A.M.

CALL TO ORDER: Vera Monroe called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Cheryl Brammer, Cheryl Hayes, Joyce Findley, Vera Monroe, Tom Shively, Sue Johnson, Walt Bittle, Dollene Sanders, Twila Anderson, Martha Redding and Ruby Dunbar

STAFF PRESENT: Pam Windtberg

EXCUSED: Jim Boettcher, Sue Conover and Jean Patrick

ABSENT: Ed Schieffer

APPROVAL OF AGENDA: Twila Anderson made the motion to approve the Agenda. Seconded by Joyce Findley and carried by aye vote of all those listed above as present.

APPROVAL OF MINUTES: Joyce Findley made the motion to approve the April minutes as distributed. Seconded by Cheryl Brammer and carried by aye vote of all those listed above as present.

EXECUTIVE DIRECTOR UPDATE:

Please sign the IRS Form 990, Return of Organization Exempt From Income Tax form and leave it in your Board Folder.

Our fiscal year ends June 30. Please send in your expense forms by July 8, 2016.

We will start monitoring contractors for FY 16 in August or September. As always, we will be asking board members to assist us with monitoring satellites and OATS buses.

The 13th Annual Show Me Summit on Aging & Health is September 12-14, 2016 in Branson at the Chateau on the Lake.

Our subscription for the Board & Administrator publication is due for renewal in September 2016. The cost of the subscription is around \$200.00. Joyce Findley made the motion to renew the Board and

Administrator publication. Seconded by Twila Anderson and carried by aye vote of all those listed above as present.

The Department of Health and Senior Services has asked the AA's to identify any areas in our PSA's where we are unable to provide home-delivered meals.

We conducted our 3rd SCAMBOREE on May 24th. We partnered with RSVP and Community Opportunities, Inc. again this year. We had speakers from the Police Department and the Missouri Senior Medicare Patrol. We also offered the free shredding of documents.

The 2016 NEMO Senior Health EXPO will be held on Saturday, October 15, 2016 from 10:00 a.m. to 2:00 pm. At the Inter-professional Education Building at A.T. Still University in Kirksville. With all of our new partner agencies the EXPO will be even bigger and better.

The NAPIS program is being moved to a new program called AGING IS. The move is expected to be completed sometime in July. There will be free training of AA staff and contractors.

Good news- the new dietary guidelines issued in January are less restrictive for the sodium level and fat requirement than our current requirements.

ma4 is asking each area agency on aging to build an effective advocacy team for the promotion of the growth and development initiative in FY 17. The team needs to have individuals who can laser focus on this single issue and who are capable of helping us build a unified message across the state.

By the end of July each AA has to send a draft needs list to ma4. The needs list has to highlight all unmet needs. The purpose is to provide a strong rationale for increased funding and provide assurance that we have an immediate plan for the funds generated by the senior growth initiative.

FINANCIAL REPORTS (Balance Sheet and Budgeted Statement of Revenues and Expenditures): were approved by all those listed above as present.

CHECKS WRITTEN REPORT: Joyce Findley made the motion to approve April & May checks written report as distributed. Seconded by Twila Anerson and carried by aye vote of all those listed above as present.

LEGISLATIVE UPDATE: When the Older Americans Act was re-authorized the Hold Harmless provision which would have shifted funds from the smaller states to the larger states was not passed. In Congress the Senate Appropriations Committee has approved an FY17 funding bill that cuts two programs for older adults. It will eliminate all of the funding for the Medicare State Health Insurance Assistance Program (ship) and cut the Senior Community Service Employment Program (scsep) by \$34.4 million.

SHL REPORT: Walt Bittle reported on SHL activities and that the NE delegation will meet after the board meeting to choose 2 proposals and 5 alternate proposals to submit to the SHL Board.

C.A.R.E. REPORT: Sandy Jung, Director of the Lincoln County Council on Aging's reported on the activities at the senior center.

NEW BUSINESS:

1. USDA Meals/Medicaid Meals – April & May information emailed/mailed/in Board folders.
2. Family Caregiver Support Program – April & May information emailed/mailed/in Board folders.
3. Standing Committee Reports – Information provided.
4. Program Committee Recommendation – To better clarify NEMO AAA's legal services program Twila Anderson made the motion to approve incorporating the language in the Division Work Product Memorandum of 5/3/2016 in our contract and materials provided to the public. Dollene Sanders made the second and all present voted aye.
5. Governance Committee Recommendation for Appointment to SSC – Ruby Dunbar made the motion to appoint Bridget Morton, Joyce Findley, Shree Webb and Dollene Sanders to serve a two year term on the NEMO AAA Senior Service Council. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.
6. Request for Transfer of In-Home Funding – Walt Bittle made the motion to approve in-home provider requests to transfer in-home funding within their service area. Seconded by Martha Redding and carried by aye vote of all those listed above as present.

7. Election of Governance Committee – Ruby Dunbar made the recommendation to the Board to elect Ruby Dunbar, Joyce Findley, Jim Boettcher, Dollene Sanders, Martha Redding and Travelle Whitaker to serve on the Governance Committee for FY 17. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.
8. Election of Officers – Ruby Dunbar made the recommendation to the Board to elect- Walt Bittle, Chairman; Twila Anderson, Vice Chairman; Joyce Findley, Secretary; Sue Johnson, Treasurer, Cheryl Brammer, Parliamentarian and Jim Boettcher, Member at Large for FY 2017. Seconded by Tom Shively and carried by aye vote of all those listed above as present.
9. Designate Check Signers – Cheryl Brammer made the motion to designate Pam Windtberg, Ruby Dunbar, Dollene Sanders, Beverly Cole, Dorothy Selby and Jo Miller as check signers in FY 2017. Seconded by Walt Bittle and carried by aye vote of all those listed above as present.
10. Appoint Alternate- Vera Monroe, Board Chair appointed Dollene Sanders to serve another three year term on the NEMO AAA Board of Directors.
11. Appoint Program/Audit Committee – Board members were requested to sign up for Program Committee. Walt Bittle made the motion to appoint Ruby Dunbar, Dollene Sanders and Travelle Whitaker to the Audit Committee. Seconded by Dollene Sanders and carried by aye vote of all those listed above as present.
12. Committee Sign Up – Board members were asked to sign up for one or two committees.

The meeting adjourned at 11:00 am.

Respectfully submitted,



Sue Johnson, Secretary